

# GYM MEMBERSHIP VOUCHER

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This voucher is good for a once-per-year reimbursement per employee and employee's spouse towards gym memberships or other health-related payments such as diet meal plans, etc. (Use a separate form for each person claiming reimbursement.)

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## TO BE ELIGIBLE:

To receive your reimbursement, you must be an employee of Hogan & Associates Construction or spouse of an employee.

## REIMBURSEMENT INSTRUCTIONS:

Verify you expenses by saving your receipts and submitting them together with this voucher to:

Hogan & Associates Construction  
Attn: Laurie Orchard  
997 West 950 North, 2nd floor  
Centerville, Utah 84014  
lorchard@hoganconstruction.com  
801-450-5911 (for texting an image)

EMPLOYEE or SPOUSE NAME: \_\_\_\_\_

EMPLOYEE PHONE NUMBER: \_\_\_\_\_

EMPLOYEE MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

EMPLOYEE NAME: \_\_\_\_\_

EMPLOYEE SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_